



8 Glanvilles Mill
Ivybridge
Devon
PL21 9PS

Tel 01752 895379

MISSING INFORMATION WILL RESULT IN DELAYS!

FULL CREDIT REFERENCE – STUDENT & GUARANTOR APPLICATION

1. SERVICE REQUIRED

This section should be completed by the **LETTING AGENT**

CREDIT SEARCH <input type="checkbox"/>	FULL REFERENCE <input type="checkbox"/>
RENT PROTECTION (6 mths) <input type="checkbox"/>	EXECUTIVE PROTECTION (6 mths) <input type="checkbox"/>
RENT PROTECTION (12 mths) <input type="checkbox"/>	EXECUTIVE PROTECTION (12 mths) <input type="checkbox"/>

2. LANDLORD AND PROPERTY DETAILS

This section should be completed by the **LETTING AGENT**

Address of property to be let: <input style="width: 560px; height: 25px;" type="text"/>	
Postcode: <input style="width: 150px;" type="text"/>	
Rent per month: <input style="width: 60px;" type="text"/>	Rental period: <input style="width: 100px;" type="text"/>
Tenancy start date: <input style="width: 180px;" type="text"/>	
Prospective Landlord's name: <input style="width: 550px;" type="text"/>	
<input style="width: 560px; height: 25px;" type="text"/>	
Prospective Landlord's address: <input style="width: 540px;" type="text"/>	
Postcode: <input style="width: 150px;" type="text"/>	
Landlord's phone & mobile Number	<input style="width: 500px;" type="text"/>

3. TENANT DETAILS

This section should be completed by the **TENANT**

Title:	<input type="text"/>	First name(s):	<input type="text"/>	Surname:	<input type="text"/>			
Current Address:	<input type="text"/>							
Postcode:								
Date of Birth:	<input type="text"/> / <input type="text"/> / <input type="text"/>	Period at address:	<input type="text"/> Years	<input type="text"/> Months				
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>	Email:	<input type="text"/>			
Residential Status:	Property Owner	<input type="checkbox"/>	Council Tenant	<input type="checkbox"/>	Private Tenant	<input type="checkbox"/>	Family or Friends	<input type="checkbox"/>
Have you ever been issued with a county court judgement:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Are you aware of any adverse credit history:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
If YES please give details in Additional Information box 6								

4. TENANT'S PREVIOUS ADDRESS HISTORY (3 YEARS)

This section should be completed by the **TENANT**

Please provide previous address(es) and dates attaching a separate sheet if necessary		
Address 2:	<input type="text"/>	
Postcode:		
Period at Address:	<input type="text"/> Years	<input type="text"/> Months
Address 3:	<input type="text"/>	
Postcode:		
Period at Address:	<input type="text"/> Years	<input type="text"/> Months

5. CURRENT LANDLORD OR LETTING AGENCY

This section should be completed by the **TENANT**

Name of Landlord or Letting Agency:	<input type="text"/>		
Address:	<input type="text"/>		
Postcode:			
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>
Fax:	<input type="text"/>	Email:	<input type="text"/>

6. TENANT ADDITIONAL INFORMATION

This section should be completed by the **TENANT**

Are you a smoker: Yes No

Do you have any pets? (specify)

Use this space to provide any other information we may have requested:

7. GUARANTOR DETAILS

This section should be completed by the **GUARANTOR**

Title: First name(s): Surname:

Current Address:

Postcode:

Date of Birth: / / Period at address: Years Months

Telephone: Mobile: Email:

Residential Status: Property Owner Council Tenant Private Tenant Family or Friends

Have you ever been issued with a county court judgement: Yes No

Are you aware of any adverse credit history: Yes No

If YES please give details in Additional Information box 11

8. GUARANTOR'S PREVIOUS ADDRESS HISTORY (3 YEARS)

This section should be completed by the **GUARANTOR**

Please provide previous address(es) and dates attaching a separate sheet if necessary

Address 2:

Postcode:

Period at Address: Years Months

Address 3:

Postcode:

Period at Address: Years Months

9. GUARANTOR'S EMPLOYMENT DETAILS

This section should be completed by the **GUARANTOR**

Employed: Self Employed: Unemployed: Retired: Student: Starting Employment

Details of current Employer / Pension Administrator / Accountant / New Employer (**delete as appropriate**)

Company Name: Contact Name:

Address:

Postcode:

Telephone: Fax: Email:

Position Held: Start Date: / / Gross Salary £

Is this position permanent: Yes No Payroll / Service / Pension Number:

10. GUARANTOR'S PREVIOUS EMPLOYMENT DETAILS

This section should be completed by the **GUARANTOR**

If you have not worked in your current position for at least 12 months please provide details below.
(Attach a separate sheet if necessary)

Employed: Unemployed: Self Employed: Student: Other

Company Name: Contact Name:

Address:

Postcode:

Telephone: Fax: Email:

Start Date: / / End Date: / /

11. GUARANTOR'S ADDITIONAL INFORMATION

This section should be completed by the **GUARANTOR**

Use this space to provide any other information we may have asked for and continue on separate sheet:

12. DECLARATION

This section should be completed by the **TENANT & GUARANTOR**

I confirm that the information supplied is to the best of my knowledge and belief, true. I have no objections being verified by fair and lawful means, which will involve contacting referees supplied. The results of Rentshield Direct's findings will be forwarded to the appointed Letting Agent and/or Landlord and may be accessed again should I apply for a tenancy agreement in the future. I agree that Rentshield Direct may search the files of a credit reference agency which will keep a record of that search. Details of how I conduct the account may also be disclosed to the agency. This information may be used by other lenders in assessing applications from me and other members of my household and for occasional debt tracing and fraud prevention. All information will be treated as confidential. We may offer you other products and services in the future. If you do not wish to receive them, please tick here

Tenant's Signature: Guarantor's Signature:

Date: / / Date: / /